

Minutes of IQAC Online Meetings

And

Action Taken Report

Academic Year 2020-21

The principal presided over the IQAC online meetings convened on 16.07.2020, 22.10.2020, 20.01.2021 & 05.05.2021 and the following points were discussed –

Date	Minutes of the Meeting	Action Taken
16.07.2020	<ol style="list-style-type: none">1. Reporting of the initiatives/events conducted by IQAC during the previous year (2019-20)2. To prepare & implement annual planning of departmental and College activities.3. To organize an online workshop for Staff and Students, to increase their knowledge regarding the use of Microsoft Teams	<ol style="list-style-type: none">1. Detailed reporting and review done of the initiatives/events conducted by IQAC during the previous year (2019-20)2. Prepared and successfully implemented Yearly Academic Calendar on the basis of University Academic Calendar3. Successfully organized an Online workshop for Staff and Students, on 'How to use Microsoft Teams'
22.10.2020	<ol style="list-style-type: none">1. Organize Skill Development Training under Finishing School Project in Online Mode as per the future guidelines from KCG, because of Covid-19.2. To conduct International Virtual Seminar on Atmanirbhar: Divyang3. Arrange Personal Counselling Sessions for the needy students	<ol style="list-style-type: none">1. Skill Development Training Programme was held in December 2020 in Online Mode through Microsoft Teams as per the future guidelines from KCG, because of Covid-19.2. Conducted International Virtual Seminar on Atmanirbhar: Divyang by Psychology Department3. Arranged Personal Counselling Sessions for the needy students
20.01.2021	<ol style="list-style-type: none">1. To organize at least one International Webinar2. Review Online Feedback Mechanism for Students.	<ol style="list-style-type: none">1. Successfully organized Two days International Webinar by Gujarati Department2. Online Feedback Mechanism for Students was reviewed and necessary changes as well as recommendations were implemented.

05.05.2021	Considering current Corona Pandemic situation, a detailed review of the policies regarding Teaching and Evaluation process is to be done.	The IQAC in collaboration with all the academic departments reviewed the following Policies with respect to the upcoming Academic Session: 1. Policy regarding Online Teaching 2. Policy regarding Online Internal Evaluation
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Committee Members –

Principal	-	Chairman
Dr. Bhavesh Lakhani	-	Coordinator
Dr. Anand Acharya	-	Member
Dr. Vinod Movaliya	-	Member
Dr. Bhavin Parmar	-	Member