GUJARAT ARTS & COMMERCE COLLEGE (EVE)

AHMEDABAD, GUJARAT

(ESTABLISHED BY GOVT OF GUJARAT & AFFILIATED TO GUJARAT UNIVERSITY)



INTERNAL AUDIT REPORT 2023-24

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RECOMMENDATION OF IQAC

Internal Quality Assurance Cell (IQAC), Gujarat Arts and Commerce College (Evening) Ahmadabad. Date: 15/02/2024

To, Principal Sir, Gujarat Arts and Commerce College (Evening), Ahmedabad.

Sub: Regarding formation of committee for Internal Audit for academic and Administrative activity of the college for the Financial Year 2023-24

Respected Sir,

As we are aware that NAAC Cycle-2 accreditation process for our college is due in the coming years, we feel the requirement of an Internal Audit Committee for following purposes:

- 1. To keep a very close check on the Financial and maintenance of accounting system of the institute.
- 2. To make sure delivery of lectures as per schedule time table.
- 3. To verify admission and internal examination process as prescribed.
- 4. To ensure the optimum utilization of infrastructural facilities.
- 5. To ascertain completion of academic syllabus as per university norms.
- 6. To make efforts to improve the NAAC grading of the institute.
- 7. To improve over-all performance of the institute to compete the competitive world.

For the above purposes, we humbly recommend to constitute an Internal Audit Committee for the Financial Year 2023-24. We request you, sir, to kindly do the needful for the same.

Thank You.

For and on behalf of IQAC,

Reilda

(Dr. Bhavesh Lakhani) IQAC Coordinator

CONSTITUTION OF INTERNAL AUDIT COMMITTEE

GACC/IQACAUDIT/2023-24/501A-501F

Constitution of Internal Audit Committee 2023-24 Gujarat Arts and Commerce College (Evening), Ellis Bridge, Ahmedabad-06. Date: 20/02/2024

<u>Ref: Recommendation of Internal Quality Assurance Cell (IQAC) of Dt. 15/02/2024</u> Office Order:

With reference to the above mentioned letter dated 15/02/2024 and keeping in mind some particular requirements, it has been decided to constitute an Internal Audit Committee of the following Officers for the purpose of Internal Audit:

1.	Dr. Bhavesh Lakhani	Chairperson
	HOD, Commerce-Accountancy Department	
2.	Dr. Anand Acharya	Member
	HOD, Sociology Dept.,	
3.	Dr. Amit Sutariya	Member
	Principal, Govt. Commerce College, Gandhinagar	
4.	Dr. R. D. Modh	Member
	Principal, M. N. College, Visnagar	
5.	Prof. Bhavin Shah	Member
	HOD, Accountancy Dept. Gujarat Commerce College(Morning)	
6.	Dr. Ishwar Rathod, .HOD, Accountancy Dept., Shri K. K. Shastri Govt.	Member
	Commerce College, Maninagar, Ahmedabad	

The committee shall conduct an overall audit programme of the institute with ensuring the following objectives:

- 1. To keep a very close check on the Financial and maintenance of accounting system of the institute.
- 2. To make sure delivery of lectures as per scheduled Time-Table.
- 3. To verify admission and internal examination process as prescribed.
- 4. To ensure the optimum utilization of infrastructural facilities.
- 5. To ascertain completion of academic syllabus as per university norms.
- 6. To make efforts to improve the NAAC grading of the institute.
- 7. To improve over-all performance of the institute to compete with the world.

The committee is responsible to conduct audit in accordance with auditing standards generally accepted in the Government of India and the audit requirements as prescribed by the Department of Higher Education, State of Gujarat; and express their opinion based on the audit.

The committee should submit their report to the Principal on or before 01st July 2023.

Copy to:

- Internal Quality Assurance Cell
- Academic Departments, All.
- Administrative Branches, All.
- Dr. Bhavesh Lakhani HOD, Commerce-Accountancy Department, GACC
- Dr. Anand Acharya HOD, Sociology Dept.,GACC
- Dr. Amit Sutariya, Principal, Govt. Commerce College, Gandhinagar
- Dr. R. D. Modh, Principal, M. N. College, Visnagar
- Prof. Bhavin Shah, HOD, Accountancy Dept. Gujarat Commerce College(Morning)
- Dr. Ishwar Rathod, HOD, Accountancy Dept. Shri K. K. Shastri Govt. Com. College, A'bad

CONVERTING LETTER - INTERNAL AUDIT REPORT

Internal Audit Committee 2023-24 Gujarat Arts and Commerce College (Evening) Ahmedabad. Date: 17/09/2024

To, Principal Sir, Gujarat Arts and Commerce College (Evening), Ahmedabad.

Subject: Submission of Internal Audit Report for the Financial Year 2023-24 Ref: Office Order dated 20/02/2024

Respected Sir,

With reference to the above mentioned order, the Internal Audit Committee was constituted as on 20/02/2024 to conduct Internal Academic & Administrative Audit for FY 2023-24. We have duly conducted the Internal Audit of the Financials of our institute. We are submitting the Internal Audit Report for the Financial Year 2023-24 herewith.

Thank You.

For and on behalf of Internal Audit Committee

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(Dr. Bhavesh Lakhani) Chairperson

CERTIFICATE

We have examined the attached Trial balance of "Gujarat Arts & Commerce College (Evening)-Ahmedabad", in the Country of India, State of Gujarat ", as on 31.03.2024 and Income and Expenditure for the period of FY 2023-24. Preparation of these financial statements is the responsibility of the head of the Institution. Our responsibility is to express an opinion on these financial statements. Based on our audit and Information and explanation given to us, we confirm that:

- a) Goods, works and services procured for the purpose of projects are in accordance with procurement procedures prescribed in the manual on Financial Management and Procurement Guidelines issued by the Department of Higher Education, Gujarat as well as Gujarat State Procurement Policy 2016.
- b) The resources are used for the intended purpose; and
- c) The expenditure statements and financial statements are correct.

During the course of audit; we have relied upon the supporting documents and records. Subject to our audit, we are of the opinion that the financial statements audited can be relied upon.

Further, in our opinion and to the best of our information and according to the explanation given to us it is certified that the Income and Expenditure Account and Trial balance represent a true and fair view of implementation of the project for the year ended 31st March 2024.

For and on behalf of Internal Audit Committee

(Dr. Bhavesh Lakhani) Chairperson Gujarat Arts & Commerce College (Evening), Ahmedabad, Gujarat

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

Opinion

In our opinion and to the best of our Information and according to the explanations given to us, the aforesaid financial statements give a true and fair view, in conformity with the accounting principles generally accepted in India, of the state of affairs of the Educational Institute as at 31 March 2024 and its Income and Expenditure for the year ended on that date.

Bleildon

For and on behalf of Internal Audit Committee Gujarat Arts & Commerce College (Evening), Ahmedabad, Gujarat

ACADEMIC AUDIT REPORT

To the Principal, Gujarat Arts & Commerce College (Evening) Ahmedabad, Gujarat state

We have audited the academic activities of the Gujarat Arts & Commerce College (Evening)-Ahmedabad, in the Country of India, State of Gujarat, for the academic year 2023-24, which comprise Curriculum Review Documents, Faculty qualifications summary, Student support services and the Facilities inspection reports.

Executive Summary:

The academic audit conducted at Gujarat Arts and Commerce College (Evening)-Ahmedabad aimed to evaluate the effectiveness of academic programs, faculty qualifications, student support services, and institutional resources. Key findings indicate strengths in Implementation of Academic calendar and faculty expertise, along with opportunities for improvement in student advising and facilities enhancement.

Introduction:

Gujarat Arts and Commerce College (Evening) is committed to providing high-quality education and fostering student success. The academic audit, conducted from April 18 2023, assessed various aspects of the institution's academic operations to identify areas for enhancement and ensure alignment with institutional goals.

Institutional Profile:

Gujarat Arts and Commerce College (Evening) offers a wide range of undergraduate and graduate programs across nine departments. The institution serves more than 4200 students, supported by 31 faculty members and 07 support staff.

Audit Findings:

Following a comprehensive audit process conducted by the audit committee, several key findings have been identified. These findings shed light on various aspects of the organization's operations, highlighting areas of strength as well as opportunities for improvement. In this report, we will delve into the key audit findings, providing insights and recommendations to guide the organization towards greater efficiency, compliance, and overall effectiveness.

Curriculum and Instruction:

- The curriculum review revealed alignment with industry standards and emerging trends.
- Faculty members demonstrated strong pedagogical skills and engaged teaching practices.
- Recommendations include enhancing interdisciplinary opportunities and incorporating more experiential learning components.

Faculty Qualifications and Development:

- Faculty members possess diverse academic backgrounds and relevant professional experience.
- Professional development opportunities are available, but there is room to expand mentorship programs and research support mechanisms.

Student Support Services:

- Student advising services are available, but there is a need for improved communication and proactive outreach.
- Student retention rates are relatively high, but there is an opportunity to enhance support for at-risk student populations.

Facilities and Resources:

- The campus infrastructure is well-maintained, but there are capacity constraints in certain facilities.
- Technological resources meet current needs, but investment in updated equipment and software is recommended.

Recommendations:

- Establish an interdisciplinary curriculum executive task force to promote collaboration across departments.
- Enhance faculty development programs to include mentoring initiatives and funding opportunities for research and scholarly activities.
- Implement a comprehensive student success initiative to improve advising services, increase retention rates, and support student academic achievement.
- Develop a facilities master plan to address capacity issues and prioritize infrastructure upgrades based on strategic goals and resource availability.

Action Plan:

- Task responsible department heads with forming interdisciplinary curriculum executive teams by Dec 2024.
- Allocate funding for faculty development initiatives and establish metrics for measuring their impact by Dec 2024.
- Create a student success task force to develop and implement initiatives outlined in the recommendations by Dec 2024.
- Engage stakeholders in the development of a facilities master plan and begin implementation of priority projects by Dec 2024.

Conclusion:

The academic audit has provided valuable insights into Gujarat Arts and Commerce College (Evening)'s academic operations and opportunities for improvement. By implementing the

recommendations outlined in this report, the institution will be better positioned to achieve its mission of providing exceptional education and supporting student success.

Appendices:

- 1. Curriculum review documents
- 2. Faculty qualifications summary
- 3. Student support services assessment data
- 4. Facilities inspection reports

Date: 17-09-2024

Place: Ahmedabad

For and on behalf of Internal Audit Committee

Bleildan

(Dr. Bhavesh Lakhani) Chairperson

ADMINISTRATIVE AND FINANCIAL AUDIT REPORT 2023-24

To the Principal, Gujarat Arts & Commerce College (Evening) Ahmedabad, Gujarat state

We have audited the accompanying financial statement of the Gujarat Arts & Commerce College (Evening)-Ahmedabad, in the Country of India, State of Gujarat, which comprise The Trial Balance as of March 31, 2024, and the related statement of support and revenue expenses for the year then ended, and the related notes to the financial statements.

Executive Summary:

The administrative and financial audit conducted at Gujarat Arts and Commerce College (Evening)-Ahmedabad aimed to assess the efficiency, effectiveness, and compliance of administrative processes and financial management practices. Key findings highlight strengths in budgetary controls and academic governance, along with opportunities for improvement in procurement procedures and resource allocation.

Introduction:

Gujarat Arts and Commerce College (Evening) is committed to maintaining transparency, accountability, and integrity in its administrative and financial operations. The audit, conducted from April 8, 2024, evaluated various aspects of the institution's administrative and financial functions to identify areas for enhancement and ensure alignment with institutional goals.

Institutional Profile:

Gujarat Arts and Commerce College (Evening) is a government institution with nine departments and 31 faculty and staff members. The institution serves more than 4200 students in undergraduate and graduate programs.

Audit Findings:

Following a comprehensive audit process conducted by the audit committee, several key findings have been identified. These findings shed light on various aspects of the organization's operations, highlighting areas of strength as well as opportunities for improvement. In this report, we will delve into the key audit findings, providing insights and recommendations to guide the organization towards greater efficiency, compliance, and overall effectiveness.

Financial Management:

- Budget development processes are well-defined, with input from various stakeholders and alignment with strategic priorities.
- Financial statements are prepared accurately and in compliance with Generally Accepted Accounting Principles (GAAP).

• Recommendations include enhancing transparency in financial reporting and improving long-term financial planning.

Procurement and Contract Management:

- Procurement procedures are documented but lack standardization across departments.
- Contract management practices are adequate, but there is a need for centralized oversight and monitoring.
- Recommendations include establishing centralized procurement policies and enhancing contract management procedures.

Internal Controls and Compliance:

- Internal controls are in place to safeguard assets and ensure compliance with regulatory requirements.
- Compliance with federal and state regulations is generally satisfactory, but there are areas for improvement in documentation and reporting.
- Recommendations include strengthening internal audit functions and conducting regular compliance training for staff.

Academic Governance and Resource Allocation:

- Academic governance structures are robust, with clear roles and responsibilities for faculty and administrators.
- Resource allocation processes are transparent, but there is room for improvement in prioritization and alignment with institutional goals.
- Recommendations include enhancing data-driven decision-making processes and optimizing resource utilization.

Recommendations:

- Enhance transparency in financial reporting by providing stakeholders with access to detailed budgetary information and expenditure reports.
- Develop and implement a centralized procurement policy and procedures manual to streamline purchasing processes and ensure compliance with regulatory requirements.
- Strengthen internal audit functions by allocating resources for increased monitoring and evaluation of controls.
- Implement a data-driven approach to resource allocation to ensure optimal utilization of funds and alignment with institutional priorities.

Action Plan:

- Establish a task force to review and revise financial reporting processes and develop a plan for implementation by Dec 2024.
- Form a procurement task force to develop standardized procurement policies and procedures and present recommendations to senior leadership by Dec 2024.

- Allocate resources for internal audit staff training and technology upgrades by Dec 2024.
- Develop a resource allocation framework based on data analytics and institutional priorities by Dec 2024.

Conclusion:

The administrative and financial audit has provided valuable insights Gujarat Arts and Commerce College (Evening)'s operational efficiency and financial management practices. By implementing the recommendations outlined in this report, the institution will be better positioned to achieve its mission of providing high-quality education and supporting student success.

Appendices:

- 1. Financial statements
- 2. Procurement procedures documentation
- 3. Internal control assessment reports
- 4. Academic governance structure documentation

Date: 17-09-2024 Place: Ahmedabad

For and on behalf of Internal Audit Committee

(Dr. Bhavesh Lakhani) Chairperson

TRIAL BALANCE AS ON 31st MARCH, 2024

TRIAL BALANCE		4:01.04.2023 AGE NO.: 1	
ACCOUNT NAME		DR. AMOUNT	CR. AMOUNT
ADD.ONLINE FEES	>		1011265.00
ADD. PAY TO GUJ. UNI.	>		154880.00
ADIMISSION FORM FEES	>		514111.00
ALLUMINIUAM ASS.	>		101470.00
CAUTION MONEY FEES	>		110160.00
COLL. YOUTH WELFARE FEES	>		114550.00
COLLEGE EXAMINATION FEES	>		2606730.75
COLLEGE LIABRARY FEES	>		1732613.00
COMPUTER PRACTICAL FEES	>		722949.00
CULTURAL ACTVITIES FEES	>		1175249.00
CWDC FEES	>		630263.00
FOUNDATION COURSE FEES	>		1006032.00
GENERAL	>		186683.25
GOVERMENT A/C	>		4685110.00
GYMKHANA FEES	>		359122.00
IDENTITY CARD FEES	>		293422.00
LATE FEES	>		427900.00
MISC FEES	>		1317867.25
PLA A/C	>		1574197.00
PLACEMENT GUJ. COLLEGE	>		692.00
SCHOLARSHIP	>		203078.00
SCOPE	>		14850.00
SEM6 UNI.DEGREE FEES	>		129011.00
SOFT SKILL FEES	>		939964.00
STATE BANK OF INDIA-PLA	>	25065276.25	
STUDENT UNION FEES	>		753645.50
SWARNIM GUJARAT	>		61934.00
UDAYAM COGENT ONLNE FEES	>		860750.00
UGC GRANT	>		14185.00
UNI.CULTURAL ACTIVITIES FEES	>		805970.00
UNI.ENROLLMENT FEES	>		559891.50
UNI.ENROLLMENT FORM FEES	>		61125.00
UNI.EXAM FORM FEES	>		135175.00
UNI.EXAMINATION FEES	>		667293.00
JNI.MEDICAL FEES	>		428082.00
JNI.SPORTS FEES	>		
INI.YOUTH WELFARE FEES			21329.00
ORK BOOK FEES	>		682444.00 1283.00
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TRIAL BALANCE AS ON 31ST MARCH, 2024

ACCOUNT NAME		DR. AMOUNT	CR. AMOUNT
ADD.ONLINE FEES	>		1011265.00
ADD. PAY TO GUJ. UNI.	>	6620.00	
ADIMISSION FORM FEES	>		36410.00
COLL.YOUTH WELFARE FEES	>		57330.00
COLLEGE EXAMINATION FEES	>		873329.00
COLLEGE LIABRARY FEES	>		160587.00
CULTURAL ACTVITIES FEES	>		108775.00
CWDC FEES	>		75220.00
FOUNDATION COURSE FEES	>		42328.00
GYMKHANA FEES	>		69000.00
IDENTITY CARD FEES	>		1523.00
LATE FEES	>		427900.00
MISC FEES	>		199654.00
SCOPE	>		14850.00
SOFT SKILL FEES	>		36506.00
STATE BANK OF INDIA-PLA	>	3447121.00	
UNI.CULTURAL ACTIVITIES FEES	>		225510.00
UNI.ENROLLMENT FEES	>		11896.00
UNI.ENROLLMENT FORM FEES	>		2450.00
UNI.EXAM FORM FEES	>	400.00	
UNI.EXAMINATION FEES	>		36648.00
UNI.SPORTS FEES	>	120.00	
UNI.YOUTH WELFARE FEES	>		63080.0
T O T A L>		3454261.00	3454261.0
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TRIAL BALANCE AS ON 31ST MARCH, 2024

ACCOUNT NAME	DR. AMOUNT	CR. AMOUNT
ADD. PAY TO GUJ. UNI.	ee	161500.00
ADIMISSION FORM FEES ALLUMINIUAM ASS.		477701.00
CAUTION MONEY FEES		101470.00
COLL. YOUTH WELFARE FEES		110160.00
COLLEGE EXAMINATION FEES		57220.00
COLLEGE LIABRARY FEES		1733401.75
COMPUTER PRACTICAL FEES		1572026.00
CULTURAL ACTVITIES FEES		722949.00
CWDC FEES		1066474.00
FOUNDATION COURSE FEES		555043.00
GENERAL		963704.00
GOVERMENT A/C		186683.25
GYMKHANA FEES		4685110.00
IDENTITY CARD FEES		290122.00
MISC FEES		291899.00
PLA A/C		1118213.25
PLACEMENT GUJ. COLLEGE		1574197.00
SCHOLARSHIP		692.00
SEM6 UNI.DEGREE FEES		203078.00
SOFT SKILL FEES		129011.00
STATE BANK OF INDIA-PLA		903458.00
STUDENT UNION FEES	21618155.25	
SWARNIM GUJARAT		753645.50
DS. PAYABLE A/C		61934.00
UDAYAM COGENT ONLNE FEES		
UGC GRANT		860750.00
UNI. CULTURAL ACTIVITIES FEES		14185.00
UNI.ENROLLMENT FEES		580460.00
UNI.ENROLLMENT FORM FEES		547995.50
UNI.EXAM FORM FEES		58675.00
UNI.EXAMINATION FEES		135575.00
UNI.MEDICAL FEES		630645.00
UNI.SPORTS FEES		428082.00
UNI.YOUTH WELFARE FEES		21449.00
WORK BOOK FEES		619364.00
A BOOK FEES	į	1283.00
ТОТАL>	21618155.25	21618155.25
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STATEMENT OF REVENUE

Report Page 1 of 4 Grant Received By DDO : Principal, Principal, GUJARAT ARTS & COMMERCE COLLEGE (EVENING), Financial Year: 2023-2024 **Rs.** in Crores From Grant Release Amount Controlling Officer / Head Structure Upto Object Class Level Grant Sr.N Order Number Month Departme Normal/LC State CSS Total Type Officers, GRANT/EDN-28/NT&T/2023-24/30032024 MINUS(Date 30/03/2024) 009:2202:03:103 March -March 01:00:C3:VT:(EDN-28 Development of Comissioner of Higher 1 Revenue -0.011 -0.011 Normal 0 Government Colleges) Education G.S.Gandhinagr Accounts 009:2202:03:103: 01:00:C2:VT:(EDN-28 Officers GRANT/EDN-28/NT&T/2023-24/30032024 MINUS/Date 30/03/2024) Comissioner of Higher March -March Revenue -0.027 0 -0.027 Normal Development of Government Colleges) G.S.Gandhinagr Accounts Officers, 009:2202:03:103 GRANT/EDN-28/NT&T 2023-24/30032024 MINUS(Date: 30/03/2024) 01:00:C1:VT (EDN-28 Development of Government Colleges) Comissioner of Higher March Revenue -1.749 0 -1.749 Normal March Education. G.S.Gandhinagi Accounts Officers, 009:2202:03:103 rant/edn-28/gucce/2023-24/2832024-(Date:28/03/2024) March March 01:00:C2:VT:(EDN-28 Comissioner of 4 Revenue -0.006 0 -0.006 Normal Development of Government Colleges) Higher G.S.Gandhinagr Accounts 009:2202:03:103 Officers, GRANT/EDN-28/NT/2023-24/19032024 MINUS March -March 01:00:C3:VT:(EDN-28 comissioner of Revenue -0.003 0 -0.003 Normal Higher Development of Government Colleges) (Date 19/03/2024) G.S.Gandhinagr Accounts Officers, 009:2202:03:103 GRANT/EDN-28/NT/2023-24/19032024 MINUS 01:00:C2:VT (EDN-28 Development of Government Colleges) March -March er of Revenue -0.002 0 -0.002 Normal Higher (Date 19/03/2024) G.S.Gandhinagr Accounts Officers, 009:2202:03:103 GRANT/EDN-28/NT/2023-24/19032024 MINUS March -March 01:00:C1:VT:(EDN-28 Comissi er of Revenue -0.03 7 -0.03 0 Normal Development of Government Colleges) Higher (Date:19/03/2024) acation. G.S.Gandhinagr 009:2049:60:101 Accounts Officers, 01:00.C5:CH:(Intrest on GRANT/12% INTEREST/2023-24/18032024 March -Provident Fund of the Comissioner of Higher Revenue 0.056 0 0.056 8 Normal March Staff and Teachers of (Date 18/03/2024) Non-Government Secondary Schools) Education, G.S.Gandhinagr Accounts Officers, 009:2202:80:107: 04:00:C4:VT:(END-76 h-2/scho/2023-24/526-710 (Date:15/02/2024) April -March Comissioner of Revenue 9 0 0 Normal Higher Scholarships) Education G.S.Gandhinagr 009:2202:03:103 Revenue February 0.01 0 0.01 Accounts Officers, Normal March 01:00:C3:VT (EDN-28 http://10.102.164/IFMS/ifms.htm?actionFlag=reportService&asPopup=TRUE&report... 09/01/2025

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12	GRANT/I-DN-28/NT/2023- 24/13/02/2024 (Date:13/02/2024)	February - March	009 : 2202 : 03 : 103 : 01.00:C1:VT (EDN-28 Development of Government Colleges)	Revenue	0.9		0	0.9	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Norma	4
13	mant/edn28/nt/2023- 24/20/1/24(Date:20/01/2024)	January - February	009 : 2202 : 03 : 103 : 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	0.7		0	0.7	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagi	Norm	nl
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20	<u>prant/edn-28/nt/2023-</u> 24/11/10/2023 (Date:11/10/2023)	October - November	009 : 2202 : 03 : 103 01:00:C3:VT:(EDN-28 Development of Government Colleges)	Rever	nue	0.01		0	0.01 Accounts Officers, Comission Higher Education G.S.Gand		Norm
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	UDmtc.11/10/2023 (UDmtc.11/10/2023)		Development of Government Colleges)					Comissioner of Higher Education, G.S.Gandhinagr	
22	stantiedn-28 m 2023- 24 11/10/2023 (Date 11/10/2023)	October - November	009 : 2202 : 03 : 103 01:00:C1:VT (EDN-28 Development of Government Colleges)	Revenue	0.85	0	0.85	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
23	arant/nt/2023-24/25/9/2023 LDate:25/09/2023)	September - October	009:2202:03:103 01:00:C3:VT:(EDN-28 Development of Government Colleges)	Revenue	0.03	0	0.03	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
24	urant/nt/2023-24/25/9/2023 (Date 25:09/2023)	September - October	009 ; 2202 : 03 : 103 ; 01:00:C2:VT (EDN-28 Development of Government Colleges)	Revenue	0.03	0	0.03	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
25	irrant/nt/2023-24/25/9/2023 (Date 25/00/2023)	September - October	009 : 2202 : 03 : 103 : 01:00:C1:VT (EDN-28 Development of Government Colleges)	Revenue	0.705	0	0.705	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
26	urant/books.edn-28/nt/2023- 24/31/08/2023 (Date:31/08/2023)	August - September	009 : 2202 03 103 01:00:C2:VT (EDN-28 Development of Government Colleges)	Revenue	0.007	C	0.00	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagi	Normal
27	prant/edn-28/nt/2023- 34/29/08/2023 (Date 29/08/2023)	August - September	009 : 2202 : 03 : 103 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	0.8		0 0.	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinag	Normal
28	urant/cdn-28/nt/2023- 24/17/08/2023 (Date:17/08/2023)	August - September	009 : 2202 : 03 : 103 : 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	-0.18	k 1	0 -0.1	Accounts Officers, 8 Comissioner of Higher Education, G.S.Gandhina	Porma
29	erant/edn-28/nt/2023- 24/11/08/2023 (Date 11/08/2023)	August - September	009 : 2202 : 03 : 103 : 01:00:C1 VT:(EDN-28 Development of Government Colleges)	Revenue	-0.0	7	0 -0.1	Accounts Officers, Comissioner of Higher Education, G.S.Gandhina	Normai
10	rrant/edn-28/nt/2023- 24/23/00/2023 (Date/23/06/2023)	June - July	009:2202:03:103: 01:00:C1.VT (EDN-28 Development of Government Colleges)	Revenue	e 0.	3	0	Accounts Officers, Comissioner Higher Education, G.S.Gandhin	Normai
1	<u>prant/edn28/n(/2023-</u> 24/21/6/2023 (Date 21/06/2023)	June - July	009 : 2202 : 03 : 103 : 01:00.C2:VT:(EDN-28 Development of Government Colleges)	Revenu	e 0.01	5	0 0,6	Accounts Officers, Comissioner Higher Education, G.S.Gandhin	Normal
2		June - July	009 : 2202 : 03 : 103 : 01:00:C1:VT (EDN-28	Revenu	e 1.4	18	0 1	.48 Accounts Officers,	Norma

_								Rs	. in Crores
					Grant R	telease A	mount	From Controlling Officer /	17
šr.No	Order Number	Month	Head Structure Upto Object Class Level	Grant Type	State	CSS	Total	Department	Normal/LC
	trant/edn28/nt/2023- 24/21/6/2023 (Date:21/06/2023)		Development of Government Colleges)					Comissioner of Higher Education, G.S.Gandhinagr	
33	arant/edn-28/nt/2023- 24/19/5/2023 (Date:19/05/2023)	May - June	009 : 2202 : 03 : 103 : 01:00:C1.VT:(EDN-28 Development of Government Colleges)	Revenue	-0.135	0	-0.135	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
34	<u>grant/edn-28 nr 2023-</u> 24/11/05/2023 (Date:11/05/2023)	May - June	009 : 2202 : 03 : 103 : 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	-0,03	0	-0.03	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
35	<u>grant/edn-28/nt/2023-</u> 24/5/5/2023(Date:05/05/2023)	May - June	009 : 2202 : 03 : 103 : 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	-0	0	-0	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
36	grant/edn-28/nt/2023- 24/13/04/2023 (Date:13/04/2023)	April - May	009 : 2202 : 03 : 103 : 01:00:C3:VT:(EDN-28 Development of Government Colleges)	Revenue	0.03	0	0.03	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
37	<u>grant/edn-28/nt/2023-</u> 24/13/04/2023 (Date:13/04/2023)	April - May	009 : 2202 : 03 : 103 : 01:00:C2:VT:(EDN-28 Development of Government Colleges)	Revenue	0.05	C	0.05	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinagr	Normal
38	grant/edn-28/nt/2023- 24/13/04/2023 (Date:13/04/2023)	April - May	009 : 2202 : 03 : 103 : 01:00:C1:VT:(EDN-28 Development of Government Colleges)	Revenue	1.905	(0 1.90:	Accounts Officers, Comissioner of Higher Education, G.S.Gandhinag	Normal

Date:09/01/2025 02:40 PM

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REVENUE AND EXPENDITURE ACCOUNT

PARTICULARS	OPENING BALANCE	CREDIT AMOUNT	DEBIT AMOUNT	CLOSING BALANCE
College Fees				
Library Fee	1572026	188025	27438	1732613
Admission Form Fee A/C	477701	39410	3000	514111
Cultural Activities Fee A/C	1066474	176200	67425	1175249
Examination Fee A/C	1733401	1638050	764721	2606730
CWDC Fee A/C	555043	70220	0	625263
Gymkhana Fee A/C	290122	150440	81440	359122
Identity Card Fee A/C	291899	78800	77277	293422
Student Welfare Fee A/C	57220	61580	4250	114550
Soft Skill Course Fee A/C	903458	80900	44394	939964
Foundation Course Fee A/C	963704	80900	38572	1006032
COMPUTER FEE A/C	722949	0	0	722949
ALUMNI ASSOCIATION FEE A/C	101470	0	0	101470
COLLEGE COUTION MONEY A/C	110160	0	0	110160
MISC A/C	1118213	307290	0	1425503
GENERAL	186683	0	0	186683
PLA	1574197	0	0	1574197
PLACEMENT	692	0	0	692
SCHOLARSHIP	203078	0	0	203078
DEGREE FEES	129011	0	0	129011
STUDENT UNION FEES	753645	0	0	753645
SWARNIM GUJARAT FEES	61934	0	0	61934
University Fees				
Enrollment Fee A/C	547995	151100	139204	559891
Enrollment Form Fee A/C	58675	37400	34950	61125
Examination Fee A/C	630645	2398123	2361475	667293
Examination Form Fee A/C	135575	188025	188425	135175
Sports Fee A/C	21449	75210	75330	21329
Cultural Activities Fee A/C	580460	300840	75330	805970
Student Welfare Fee A/C	619364	63080	75330	607114
UNI. MEDICAL	428082	0	0	428082
YOUTH FESTIVAL	619364	0	0	619364
WORK BOOK	1283	0	0	1283
Government Fees (Tuition + Library)	16515972	6085593	4058561	18543004

SCHEDULE-1 ACADEMIC RECEIPTS

FEE FROM STUDENTS	AMOUNT
College Fees	
Library Fee	188025
Admission Form Fee	39410
Cultural Activities Fee	176200
Internal Examination Fee	1638050
CWDC Fee	75220
Gymkhana Fee	150440
Identity Card Fee	78800
Student Welfare Fee	61580
Soft Skill Course Fee	80900
Foundation Course Fee	80900
Το	tal (A) 2569525
University Fees	
Enrollment Fee	151100
Enrollment Form Fee	37400
Examination Fee	2398123
Examination Form Fee	188025
Sports Fee	75210
Cultural Activities Fee	300840
Student Welfare Fee	63080
Tot	cal (B) 3213778
Government Fees	
Tuition Fee	3064710
Library Fee	161300
Το	tal (C) 3226010
Other Fees (D)	
GRAND TOTAL (A+B-	+C+D) 9009313

SCHEDULE-II GRANTS

SR NO	PARTICULARS	AMOUNT
1	CENTRAL GOVERNMENT	0
2	STATE GOVERNMENT	88650000
3	GOVERNMENT AGENCIES	7063897
4	INSTITUTIONS WELFARE BODIES	0
5	OTHERS (SQAC)	50000
	TOTAL	95763897

SCHEDULE-III STAFF PAYMENT & BENEFITS

SR NO	PARTICULARS	AMOUNT
1	SALARIES AND WAGES	88650000
2	ALLOWANCES & BONUS	6908
3	CONTRIBUTION TO PROVIDENT FUND	0
4	STAFF WELFARE EXPENSES	0
5	LTC FACILITIES	74411
6	MEDICAL FACILITIES	0
7	HONORARIUM	0
	TOTAL	88731319

SCHEDULE-IV GOVERNMENT INITIATIVES

SR NO	GOVT SCHEMES	RECEIPT	PAYMENTS
1	RUSA	393700	297153
2	SAPTDHARA	500000	499343
3	UDISHA	700000	700000
4	FINISHING SCHOOL	971399	381947
5	ECO CLUB	9275	9024
6	AZADI KA AMRIT MAHOTSAV	27000	27000
7	PANCH PRAKALP	10000	10000
8	NSS	96000	96000
9	INNOVATION CLUB	0	0
10	SCOPE	6250	2050
11	SSIP	200000	5616
12	UDISHA PLACEMENT	50000	32121
13	VIBRANT SUMMIT	22800	22800
14	SQAC	50000	49000
	TOTAL	3036424	2132054

SCHEDULE-V ACADEMIC EXPENSES

SR NO	PARTICULARS	AMOUNT
1	EXAMINATION	764721
2	STUDENT WELFARE EXPENSES	4250
3	ADMISSION EXPENSES	3000
4	SPORTS ACTIVITY EXPENSES	81440
5	COMPUTER LAB EXPENSES	0
6	PAYMENT TO VISITING FACULTY	152750
7	LIBRARY EXPENSES	27438
8	SEMINAR/CONFERENCE	49000
9	MISC EXPENSES	0
	TOTAL	1082599

SCHEDULE-VI ADMINISTRATIVE & GENERAL EXPENSES

SR NO	PARTICULARS	AMOUNT
1	ELECTRICITY & POWER	8050235
2	RENT, RATES & TAXES	0
3	TELEPHONE & INTERNET CHARGES	5973
4	PRINTING & STATIONARY	55969
5	OFFICE EXPENSES	175183
6	HOSPITALITY	0
7	ADVERTISEMENT & PUBLICITY	0
8	MAGAZINES & JOURNALS	0
9	MAINTANANCE	559581
10	MISC EXPENSES	391872
	TOTAL	9238813

ANNEXURE I- SETU UTILISATION CERTIFICATE

UTILISATION CERTIFICATE GFR-19-A

SR.NO	Name of Treasury	Budget head	Cheque No. & Token no.		Amount Released (Rs.)	Amount utilized (Rs.)	Remarks Amount Unutilised
			Cheque No. & Date	eque No. & Date Token No.	(10.)	(rai)	& RETURNED
				-	5	6	7
1 2	2	3	4		97500/-	28270	68,930/-
*	2023-24		NEFT No:- AXOBR40208055599		9/500/-	20270	
			AXUBR40208033335				300
1			Dated 20/01/2024				
-					97500/-		69230/-

Certified that I have satisfied myself that the condition on which the grants - in aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Unutilized grant Amount of Rs.<u>68,930 +</u> 300 =69230/ is returned by Canara Bank, Cheque No: <u>297601</u> & UTR NO- SBIN224094586628 and Dated 29/02/2024 & 03/04/2024 to GENDER RESOURSE CENTRE, GANDHINAGAR.

Kinds of checks exercised.



Date: 03/04/2024 Place: Ahmedabad Gujare: Aris And Commerce Gujare: Aris And Commerce PRINCIPAL PRINCIPAL Ahname: Signature:

SETU NODEL OFFICER

ANNEXURE II- NAAC UTILISATION CERTIFICATE

GFR 19-A

[See Rule 212(1)]

FORM OF UTILIZATION CERTIFICATE (1/04/2023 to 31/03/2024)

College Name: Gujarat Arts & Commerce College, (Evening)

Sl. No.	Letter No. and date		Certified that out of Rs 7,50,000 of grants sanctioned during the year 2016-17 in favour of GUJARAT
1	PA/2016/967 DT.22/02/2016 Total	7,50,000/-	ARTS & COMMERCE COLLEGE, (EVENING), ELLISBRIDGE under the Ministry/Department Letter No. given in the margin and Rs66864/ or account of unspent balance of the previous year, a surr of RsNILL has been utilized for the propose of NAAC for which it was sanctioned and that the balance of Rs <u>66864/-</u> remaining unutilized a the end of the year (31/03/2024) will be carry forward for the year 2024-25 for this purpose or will be surrender.

2. Certified that I have satisfied myself that the conditions on which the grants-in –aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised 1.Grant release order. 2.College bank statement/Pass book 3.Bills/Vouchers 4.Minitus/Resolution/Account Book

College Seal

Gujarat Arts And Commerce Signature.....College, (Evening) Designation.Ahmedabad-6. Code No 10 Date.....

ANNEXURE III – NSS UTILISATION CERTIFICATE-I

	રા	પાર્ટમેન્ટ ઓ	ંદ્ર એન.એસ	એસ.	
AA					
	5	४रात युनिवर्सिटी. नव	રંગપુરા, અમદાવાદ-૩૯	.000c .000c	
"RENKS"	5033 -500g	ા વર્ષની કોલેજની એન	સસ,અસ. ભયામત પ્ર		
	22-1	John d	200 200	5 sinn st	100 (21/10) 21 -0 e
	સરનામું : .	and an	nonfor	2mslulu	20.C
ચુનિ માંથી મળેલ	ચેડવાન્સ ૨૬મ	કુલ થયે	ાલ ખર્ચ		
217212512(A)	કેન્પ્રસરકાર(B)	રાજ્યસરકાર(C)	કેન્દ્રસરકાર(D)	કુલખર્ચ	प्रवृत्ति
		3220	2900	rezo	એન.એસ.એસ.પ્રશિક્ષન
		32.94	2520	MOCY	કોલેજ કેમ્પસ પ્રવૃત્તિ ખર્ચ
24,000	34,000	2520			સામાજિક સંસ્થાની મુલાકાત અને સેવા કાર્ય
191-2-		664	2420	3404	વિવિધ તાલીમ ખર્ચ દત્તક ગામ કે વિસ્તારમાં
		2200	22340	22540	સેવાકાર્યનું ખર્ચ
	11	200	2690	3290	એન.એસ.એસ.સ્કાર્ફ.બેજન ખર્ચ
		3300	22,500	235-20	માનદ વેતન વહીવટી અને પરચુરણ ખર્ચ
⊾ल मरोल आन्ट(A	+B) U2,000		કુલ ખર્ચ(C+D)=	219,000	200
थुनि,ने परत डरेल ग			િ્રમાં જમાં કરાયેલા ૨કમ	4:	(
येड नंधरः	ાન્ટ: પાવતી નં કર્કુ છું કે આમારી કોલેષ્ટમાં				નોધવામાં
ચેક નંબર: ૧.આશી ઠું પ્રમાણિત ! આવ્યા હતા	પાવતી નં કરું છું કે આમારી કોલેજમાં	તા. ३.૧૦૦/૨૦૦ વિદ્યાર્થીઓ	ઘેન ઘેસ.ઘેસ.ઘોજના ઠેઠ	ળ ૨૦- ના વર્ષમાં	
ચેક નંબર: ૧.આથી ઠું પ્રમાણિત ! આવ્યા હતા. ૨ એન એસ એસ પ્ર	પાવતી નં કું છું કે આમારી કોલેજમાં મતિ માટે ઉપરોક્ત ખર્ચ નીત	<u>તા.</u> ૧.૧૦૦/૨૦૦ વિદ્યાર્થીઓ તીનીયમો પ્રમાણે કરવામાં	ચેન ચેસ ચેસ થોજના ઠેઠ આવ્યો છે અને વિદ્યાર્થી	ળ ૨૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ	
ચેક નંબર: ૧.આશી ઠું પ્રમાણિત ક આવ્યા હતા. ૨. એન.એસ.એસ. પ્રવ ૩. નિયમિત પ્રવૃત્તિ ન	પાવતી નં કરું છું કે આમારી કોલેજમાં	<u>- તા.</u> રૂ.૧૦૦/૨૦૦ વિદ્યાર્થીઓ તીનીયમો પ્રમાણે કરવામાં	ચેન ચેસ ચેસ થોજના ઠેઠ આવ્યો છે અને વિદ્યાર્થી	ળ ૨૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ	
ચેક નંબર: ૧.આથી ઠું પ્રમાણિત ! આવ્યા હતા. ૨ સેન સેમ સેમ, પ્રવ	પાવતી નં કું છું કે આમારી કોલેજમાં મતિ માટે ઉપરોક્ત ખર્ચ નીત	<u>- તા.</u> રૂ.૧૦૦/૨૦૦ વિદ્યાર્થીઓ તીનીયમો પ્રમાણે કરવામાં	ચેન ચેસ ચેસ થોજના ઠેઠ આવ્યો છે અને વિદ્યાર્થી	ળ ૨૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ	
ચેક નંબર: ૧.આશી કું પ્રમાણિત ક આવ્યા હતા. ૨. એન.એસ.એસ. પ્રવ ૩. નિયમિત પ્રવૃત્તિ નં એકનું નામ :	પાવતી નં કરું છું કે આમારી કોલેષ્ટમાં વૃતિ માટે ઉપરોક્ત ખર્ચ નીત ો વધેલી ગ્રાન્ટ રૂ	<u>- તા.</u> રૂ.૧૦૦/૨૦૦ વિદ્યાર્થીઓ તીનીયમો પ્રમાણે કરવામાં	ચેન.એસ.એસ.થોજના ઠેઠ આવ્યી છે અને વિદ્યાર્થી 	ળ ૨૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ શી-મોકલી આપું છું	
ચેક નંબર: ૧.આશી કું પ્રમાણિત ક આવ્યા હતા. ૨. એન.એસ.એસ. પણ ૩. નિયમિત પ્રવૃત્તિ નં એકનું નામ : Program Of	પાવતી નં કરું છું કે આમારી કોલેજમાં ાતે માટે ઉપરોક્ત ખર્ચ નીત ા વધેલી ગ્રાન્ટ રૂ ficer,	<u>- તા.</u> રૂ.૧૦૦/૨૦૦ વિદ્યાર્થીઓ તીનીયમો પ્રમાણે કરવામાં	ચેન એસ.એસ.થોજના ઠેઠ આવ્યો છે અને વિદ્યાર્થી 	ળ ૨૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ શીખ્મેકલી આપું છું Bizind	લ કાર્ય કર્યું હતું
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ચેક નંબર: આથી કું પ્રમાણિત ક આવ્યા હતા. ૨. એન.એસ.એસ. પવ ૩. નિયમિત પવૃત્તિ ન એકનું નામ : Program Of tiooal Service બ tiooal Service Action of Service Act	પાવતી નં કરે છું કે આમારી કોલેજમાં તે માટે ઉપરોક્ત ખર્ચ નીત ા વધેલી ગ્રાન્ટ રૂ ficer, tiggmo (NSS), nerce College, netabad ન એકમ આપવામાં આવ્યું દે વધેલી રક્રમ દિસાબી સા તરિ.	ા. ગુ.૧૦૦/૨૦૦ વિદ્યાર્થીઓ વીનીયમો પ્રમાણે કરવામાં ચેક નં સ્તિચ.ની સંક્રો અમે એન એસ.એસ. ડ્રો હોય તેટલી સંખ્યા રાખી તેજ જમા કરાવી દેવાની સલાઠકાર સમીતીએ ઠર	ચેન એસ.એસ.ચોજના ઠેઠ આવ્યો છે અને વિદ્યાર્થી તા	ળ ર૦- ના વર્ષમાં દીઠ ૧૨૦ કલાકનું સમાજ શીખ્મેકલી આપું છું PRINCI Gujarat Arts Art Gujarat Arts Art Coilege, (F Ahmedabatt S Atlen નીતિવિયમ જોઇ સરાના નીતિવિયમ જોઇ સર થઇ શકે તે વિવાય પ્ સ. નું બજેટ બધી પર્વતિ	દ કાર્ય કર્યું હતું PAL સન્ ્રોઈનેના મહેમ્ટટરુ સરોજનો માર્ક્ષે. . Code No.19 ને તપસ્યા છે અને તે મુજબ રો હિસાબ ગણાશે નહિ અને ઓ માં સપ્રમાનતા જાળવી

ANNEXURE IV – NSS UTILISATION CERTIFICATE-II

154(2)-400-10	\$054			01/Diar	y-NSS2004P15
	50~0 -50 5	ડીપાર્ટમેન્ટ ઓંફ એન.એસ.એસ. ગુજરાત યુબિવર્સિટી, નવરંગપુરા, અમદાવાદ-3000૯ 			
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Program Officer, National Service Scheme Gujarat Art's & Commerce (Evening) Ahmedabi	e (NSS), Collega ad		MRN 123438	ઋે College, Ahmedabad- વેગતો દશોલવી પરો દિનાબ ગણારો	ind Commerce (Evening) ^{થય} 6. છેઉલ ે એઇને 9 નકી અને તેથા સ્વીહાત
	দ আইনে নিয়নিয়া ব	ત પણિતી ઘલાય	્યત્વાં છે. માટી તો આ	પુરી કરો તો દિશાબ	મગ્ત થયે જેથી તોય